

Project Team Canvas

Important things to talk about and commit to, for a happy, productive and successful project

Team name _____

People & Roles Who is in the core team, what is their role? Who are the other stakeholders?	Objectives What outcomes are we hoping to achieve?	Deliverables What documents, reports or products will we hand over and in what format?	Ways of Working What rules, activities and behaviours do we agree to in order to work well as a team?
Critical Success Factors What needs to happen in order for us to achieve our objectives?	Consequences of Failure Why is it important that we meet our objectives?		Time Commitments Any regular, immovable activities in our personal lives?
Our Values & How We'll Live Them What are our values? How will we embody them in this project?	Strengths & Assets What are the skills we have that will help us achieve our objectives?	Weaknesses & Concerns What areas do we need to pay attention to? What concerns us about this project or team?	
Signed by the team			Date